

May 20, 2025
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance

The Supervisor called the meeting to order, the Clerk called the roll, and Irene Graven led the Pledge of Allegiance.

Council:

Present: Supervisor Castellucci, Dean Morgan, Craig Jochum, Jonathan Marks, and
Gary Hellmers

Absent: None

Absent:

Department Heads:

Present: Mike Roberts, Highway Superintendent
Hank Hines, Deputy Highway Superintendent
Irene Graven, Town Attorney
Pam Brown, Town Clerk
Peter Gordon, Town Historian

Absent: Bill Carrigg, Planning & Zoning Administrator
Phil Baker, Parks Maintenance Supervisor
Tyson Stiles, Director of Utilities

B. Minutes of the previous meeting

Minutes of the April 15, 2025 stand as presented.

Minutes of the May 06, 2025 stand as presented.

C. Consideration of bids-None

D. Public Hearings- None

E. Reports of Department Heads

Peter Gordon, Town Historian, No report

Mike Roberts, Highway Superintendent, Working on paving projects. Also, requesting the Board agree to a promotion for Caleb Moon.

A motion was made by Councilmember Hellmers to approve the following promotion for Caleb Moon from the Highway Department, from MEO I position to a MEO II position. The motion was seconded by Councilmember Marks and unanimously carried.

WHEREAS, the approved 2025 budget for the Town of Owego Highway Department has budgeted for an includes an MEO II position which is currently vacant; and

WHEREAS, Caleb Moon, currently in an MEO I position, is available and willing to be promoted to the MEO II position retroactive to May 14, 2025;

NOW, THEREFORE, BE IT

RESOLVED, that Caleb Moon be upgraded to the position of MEO II, retroactive to May 14, 2025, at an hourly rate of \$20.59 per hour, with a probationary period of 26 weeks from date of upgrade.

Bill Carrigg, Planning & Zoning Administrator, DOT is reviewing specifications for Youngs Rd. Bridge. Approval from the Army Core of Engineers has been received for this project. Next, he stated there was a generator issue, but it has been resolved. Lastly, Bill asked for Attorney/Client Privilege after the meeting.

Irene Graven, Town Attorney, No report

Pam Brown, Town Clerk, No report

Supervisor Castellucci, asked for a motion to allow him to sign the American Fireworks contract for the amount of \$8,750.00. The fireworks will be on July 2, 2025 at Hickories Park.

A motion was made by Councilmember Jochum to allow Supervisor Castellucci to accept and sign the American Fireworks contract for the amount of \$875.00 for the fireworks display on July 2, 2025 at Hickories Park. The motion was seconded by Councilmember Hellmers and unanimously carried.

Lastly, Supervisor Castellucci received a letter from the Vestal Elks stating that Flag Day will be celebrated On June 6, 2025 at 6:00 p.m. at the Vestal Elks.

F. Privilege of the floor-

Rose, Sequoia Ln. asked questions regarding speed limits, signs and police presence in the Tioga Terrace neighborhood.

G. Presentation of Petitions, Communications, Notices and Transfers - None

H. Abstracts-

A motion was made by Councilmember Morgan to approve the following abstract as presented. The motion was seconded by Councilmember Hellmers and unanimously carried on a roll call vote.

AO-General Fund	60,937.75
BO-General Fund-Town Outside	9,909.85
DB-Highway-Town Outside	42,315.14
FO-Water Districts	222,007.84
FA-Route 38 Water	973.82
GO-Sewer Districts	21,262.53
GA-Route 38 Sewer	125.26
L1 - Lighting District 1	85.10
L2 – Lighting District 2	395.96
L3 – Lighting District 3	167.77
L4 – Lighting District 4B	107.45
L5 – Lighting District 5	109.60
L6 – Lighting District 6	462.08
L7 – Lighting District 7	105.25
L8 – Lighting District 8	81.36
L9 – Lighting District #9	29.42
LA – Lighting District 4A	35.46
LX – Lighting District 10	<u>44.43</u>
	\$359,156.07

I. Unfinished Business-

1. Agreement to spend Highway-

After a brief discussion and an agreement that someone would be on site to inspect the work that is being done, **a motion was made by Councilmember Jochum to approve the Agreement to Spend for the Highway Department. The motion was seconded by Councilmember Hellmers and unanimously carried.**

The following is a list of additional paving projects to be completed in the year 2025:

NOVA, FIBER MAT, MILL:

Ridgefield Road (1.22 miles)

Exeter Drive (.18 mile)

Dover Drive (.44 mile)

Devon Drive (.15 mile)

Oxford Drive (.15 mile)
Wellington Court (.05 mile)
Sheffield Drive (.08 mile)

TOTAL ESTIMATED COSTS: \$280,000.00 – NOVA
\$ 50,000.00 – FIBERMAT
\$ 80,000.00 – MILL
\$410,000.00

NOVA, FIBER MAT, MILL:

Sherwood Drive (.07 mile)
Pine Knoll Road (.51 mile)
Wellington Drive (.28 mile)

TOTAL ESTIMATED COSTS: \$110,000.00 – NOVA
\$ 20,000.00 – FIBERMAT
\$ 20,000.00 – MILL
\$150,000.00

GRADE, PLACE AGGREGATE & DUST OIL:

Middle Road (2.18 miles)

TOTAL ESTIMATED COSTS: \$130,000.00 – AGGREGATE
\$ 30,000.00 – DUST OIL
\$ 15,000.00 – GRADE
\$175,000.00

TOTAL ESTIMATED COSTS OF ALL PROJECTS: \$735,000.00

Scope, amount and distance subject to change with index and inflation

J. Reports of Standing Committees-

Councilmember Jochum-None
Councilmember Morgan-None
Councilmember Marks-None
Councilmember Hellmers-None

K. Presentation of Resolutions, Motions and New Business-

The board decided to act on K2 at this time.

2. Create Full Time Deputy Clerk position-

At this time Supervisor Castellucci explained that due to a medical issue, a second Full Time Deputy Clerk Position needs to be created.

A motion was made to by Councilmember Jochum to create a position for a Full Time Deputy Clerk. The motion was seconded by Councilmember Marks and unanimously carried.

1. Hire a Full Time Deputy Clerk -

A motion was made by Councilmember Jochum to table hiring a Full Time Deputy Clerk. The motion was seconded by Councilmember Hellmers and unanimously carried.

3. Hire Part Time Temporary Clerk –

A motion was made by Councilmember Jochum to allow Pam Brown, Town Clerk, to hire a temporary Part Time Clerk. The motion was seconded by Councilmember Hellmers and unanimously carried.

4. Sea Mt. Venture aka Tractor Supply Agreement-

A motion was made by Councilmember Jochum to approve Supervisor Castellucci signing the agreement with Sea Mountain Ventures, LLC. The agreement was seconded by Councilmember Hellmers and unanimously carried.

5. Website contract with REVISE –

A motion was made by Councilmember Hellmers to allow Supervisor Castellucci to sign a new web site contract with REVISE. The motion was seconded by Councilmember Marks and unanimously carried.

6. Award Valley Rd. proposal-

Two proposal were submitted. A motion was made by Councilmember Morgan to contract with Clark Patterson for the Valley Rd. proposal, BIN#2218790. The motion was seconded by Gary Hellmers and carried on a 4-0-1(Councilmember Marks) vote.

7. Approval for C.E.O. to take NYS CEDAR Training-

A motion was made by Councilmember Morgan to allow Brenda Burrell to take the necessary training and apply to become a member of the NYS CEDAR Team. The motion was seconded by Councilmember Marks and unanimously carried.

L. Privilege of the floor-

Rose, Sequoia Ln., requested a copy of the recent Agreement to spend. She also questioned if the Town had information on why there was paint on some of the roads by her house.

At this time, Supervisor Castellucci asked for a moment of silence for Jim Raftis who recently passed away on Mother's Day. He was known as "Mr. Owego".

M. Executive Session (if needed)

N. Adjournment

Motion made by Councilmember Morgan to adjourn at 7:07 PM

Respectfully submitted,

Pam Brown, Town Clerk